

Housekeeping

Good housekeeping can have a major impact on the overall safety at a job site. Good housekeeping practices can help prevent trip hazards, fire hazards, cuts, pest hazards, and more. Always strive to stage a neat job site so prevent against injuries.

Housekeeping Do's

- **Clean up debris**
 - Keep all walking and working surfaces clean and clear of debris. Clean as you go to prevent build-up of debris and to minimize the amount of time needed to clean a larger mess at the end of the day. Designate an area for waste.
- **Pay attention to proper storage**
 - Identify designated areas for storing tools and materials. Out-of-place objects such as leaning lumber, plywood and other materials can cause trips and falls. Stack materials orderly and secure them so they won't fall.
- **Eliminate Hazards**
 - Clear away protruding pipes, lumber, rebar or other materials that could cause injury. Bend over or remove nails that are sticking out of lumber. Provide adequate lighting.
- **Keep extension cords clear of walkways**
 - Extension cords and airlines should be elevated, if possible, out of walkways, or covered with lumber or plywood. When not in use, coil up and neatly store.

Web Video

Copy the link below to your web browser to watch a quick video on housekeeping

<https://www.youtube.com/watch?v=qDzCREScXc>

Housekeeping Don'ts

- Do not permit waste to fall freely from any level of the project. Use chutes or other approved devices.
- Do not throw tools or other materials.
- Do not raise or lower any tool or equipment by its own cable or supply hose.



Other Considerations

- Never store flammable material near areas that have the possibility of producing flames.
- Also check to make sure you are not storing material beside each other that can react.
- When sweeping or cleaning up material try to limit producing dust. Some material may contain crystalline silica which if breathed in could cause lung problems

TOOLBOX TALKS

The Upside of Safety



✓ SAFETY CHECK

Tools are put away after use?

Waste area has been established?

Combustible materials are away from ignition sources?

Walkways are free of debris and tripping hazards?

Company:

Location:

Presenter:

Date:

ATTENDANCE SHEET